

**HOUSING AUTHORITY OF THE CITY OF SEDRO-WOOLLEY
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
OF THE VIRTUAL MEETING**

Wednesday, September 11, 2024

I. Call to Order

The meeting of the Board of Commissioners of the Sedro-Woolley Housing Authority was called to order by Chair Laurie Fellers at 2:06 p.m., on Wednesday, September 11, 2024.

II. Roll Call

Present: Commissioner Laurie Fellers (Chair) (via Zoom), Commissioner Katherine Olson (via Zoom) and Commissioner Debra Lancaster (via Zoom)

III. Public Comment

No public comment.

IV. Approval of Minutes

A. June 20, 2024

Commissioner Katherine Olson moved for approval of the Minutes, seconded by Commissioner Debra Lancaster; the Board unanimously approved the Minutes from June 20, 2024.

V. Action Items for Discussion & Approval

A. Approval of Voucher Report June 1, 2024 to July 31, 2024

Questions of Commissioners were answered.

Commissioner Katherine Olson moved for approval of the Voucher Report, seconded by Commissioner Debra Lancaster; the board unanimously approved the Voucher Report for June 1, 2024 to July 31, 2024.

B. Resolution 501 – Adoption of the SWHA Annual Agency Plan

Anneliese Gryta, Executive Vice President of Housing Operations/Chief Operations Officer, explained the partnership of the Moving to Work Regionalization.

Reta Stephenson moved for approval of Resolution 501, seconded by Katherine Olson; the board unanimously approved Resolution 501.

C. Resolution 502 – A Resolution accepting the Federal Fiscal Year 2024 Award of funds from the HUD Capital Fund Program, and Approving the Revised 2022-2026 and 2023-2027 5-Year Annual Plans

Nikki Parrott, Executive Vice President of Housing Operations/Chief Operations Officer, explained the partnership of the Moving to Work Regionalization.

Reta Stephenson moved for approval of Resolution 502, seconded by Katherine Olson; the board unanimously approved Resolution 502.

VI. Reports

A. Capital Project Planning and Implementation

Nikki Parrott, Executive Vice President of Housing Operations/Chief Operations Officer, summarized the explained the partnership of the Moving to Work Regionalization.

B. Financial Report for June 2024

Sean Lay, Temporary Financial Reporting Manager gave a summary of the Financial Report.

C. Housing Management Report for June/July 2024

Candace Sullers, Senior Property Manager gave details of the report.

I. Executive Session

A. To discuss litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.
(RCW 42.30.110 (2)(a)(iii))

2:30pm – Board meeting was suspended.

2:44pm – Board meeting was re-convened.

VIII. Adjournment

There being no further business before the Board of Commissioners, the meeting was adjourned at 2:45pm.

THE HOUSING AUTHORITY OF THE
CITY OF SEDRO-WOOLLEY, WASHINGTON



Laurie Fellers, Chair
Board of Commissioners



ROBIN WALLS
President/CEO